

GIRI INSTITUTE OF DEVELOPMENT STUDIES LUCKNOW

A National Research Institute of the ICSSR, Ministry of Education, GOI & Govt. Of U.P.
(Phone: 0522-4001667; E-mail: director@gids.org.in; Website: <http://gids.org.in>)

ADVERTISEMENT FOR - FINANCE AND ADMINISTRATIVE OFFICER POST

No. GIDS/Admn-32/2026

Date: 22.06.2026

Applications are invited for the position of Finance and Admin Officer (1) in the pay scale of Rs. 15600-39100 with a grade pay of Rs. 6600, including DA, HRA, Contributory Provident Fund, Gratuity, etc., as per GIDS rules. The applicant should be a CA or hold a graduate degree and have at least ten years of experience in a senior supervisory capacity in administration and/or in finance in any government department, public sector enterprise, higher educational institution, armed forces, etc. Candidates can also be taken on deputation from the government or reputed institutions.

Application Process:

- a. Applicants are required to fill the online application form through the given link <https://vacancy.gids.org.in/f/07ba65ed5958>
- b. After successful submission of the online application form, candidates should mandatorily take the printout of the online application and submit the hard copy with self-attested copies of all the uploaded supporting documents to the Institute. The sealed envelope containing the application should be superscribed as **Application for the Post of "Finance and Administrative Officer" addressed to:**

The Director
Giri Institute of Development Studies
Sector-O, Aliganj
Lucknow – 226024

Important Information:

- a. The hard copy of the application must reach the Institute on or before 14.07.2026.
- b. Applicants must fill in all the required fields of the application form.
- c. Applications received after the last date will not be entertained.
- c. Meeting the minimum eligibility requirements does not automatically entitle a candidate to be called for the selection process.
- d. Applications received without supporting documents, photographs, or unsigned and incomplete in any manner shall be summarily rejected.
- e. No TA/DA will be given for attending any selection process.
- f. The candidate should also bring all the original documents for verification during the interaction.

Director